



TOWN COUNCIL

1 June 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the Manor House, Old Town Street, Dawlish, EX7 9AP on **Wednesday, 7th June 2023 at 7.00 pm** to transact the business specified in the following Agenda as set out.

A handwritten signature in black ink, appearing to read 'Andrew McKenzie', written over a horizontal line.

Andrew McKenzie
Town Clerk

Distribution: The Mayor and Members of Dawlish Town Council as follows:

Councillors Dawson (Mayor), Goodman-Bradbury (Deputy Mayor), Foden, Graham-Ellis, Hardy, Heath, Heywood, A. James, M. James, Littlewood, Mayne, J. Petherick, L. Petherick, Pyne, Weatherhead and Wrigley



For information – to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting will be recorded.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AGENDA

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested approve, the reasons for apologies for absence.

2. **Agreement of the Agenda between Parts I and II**

3. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Minutes** (Pages 7 - 14)

To approve, sign and adopt the minutes of the Town Council meeting held on

6. **Minutes of Committees for adoption**

To receive the Minutes of the following Committee(s) for adoption (if any) – *Members are requested to refer to the Town Council's website to view said Minutes:*

Civic Amenities Committee – 26 April 2023

Events Committee – 14 March 2023

Finance & General Purposes Committee – 27 April 2023

Planning Committee – 20 April, 18 May 2023

7. **Town Clerk's Report** (Verbal Report)

To receive any updates from the Town Clerk (if any).

8. **Town Mayor's Announcements**

To receive the Town Mayor's announcements (if any).



Notice of Motion

9. **Notice of Motion** (Pages 15 - 18)

Town Council is asked to consider a notice of motion submitted by Councillor Foden as follows:

“We call on our local MPs: Anne Marie Morris, MP for Newton Abbot constituency (including Dawlish), and Mel Stride, MP for Central Devon (including Exminster) to call for funding of better, fast, regular, and efficient bus services for Dawlish, and for fair funding for levelling up of bus services in rural and parish bus services in Dawlish and Teignbridge, on this side of the Exe estuary.

We call on Stagecoach South West and Devon County Council to pay just as much attention and funding to improving bus services on this side of the Exe Estuary – in Dawlish, in Teignbridge, on this side of the Exe estuary.”

10. **Recommendation from Events Committee**

The Town Council is requested to consider writing to the Police and Crime Commissioner, and the Chief Constable of Devon and Cornwall Police about the lack of a Police presence in Dawlish.

11. **Appointments to Committees**

To consider appointing any interested Member to the following Committees:

Civic Amenities Committee

3x vacancies

Planning Committee

2x vacancies (including Chair)

12. **Appointments to Working Groups**

To consider appointing any interested Member to the following Working Groups:

Climate Declaration

6x vacancies

Mental Wellbeing & Suicide Prevention

5x vacancies



Tourism Strategy

6x vacancies

13. **Councillor Surgeries**

To consider the re-establishment of Councillor surgeries at Dawlish Library, and the frequency of such.

14. **Live Streaming of Council Meetings**

Members are requested to endorse the Town Clerk investigating options for the live streaming of Full Council meetings with a permanent solution that can be used by hirers for conferencing solutions in the Council Chamber, and a roaming solution for Committee meetings in other rooms.

15. **Final Internal Audit Report 2022/23** (Pages 19 - 30)

To receive and note:

- the contents and recommendations of the Internal Auditor for the financial year 2022/23; and
- the Annual Internal Audit Report 2022/23 for the Annual Governance and Accountability Return (AGAR).

16. **Annual Governance and Accountability Return (AGAR) 2022/23 - Annual Governance Statement** (Pages 31 - 32)

To consider, approve, and sign the annual Governance Statement (Section 1) of the Annual Return 2022/23.

17. **Annual Governance and Accountability Return (AGAR) 2022/23 - Accounting Statements** (Pages 33 - 38)

To receive, approve, and sign the Accounting Statements (Section 2) of the Annual Return 2022/23.

18. **County Councillor's Report**

To receive a report from the County Councillor (if any).

19. **District Councillor's Reports**

To receive reports of District Councillors (if any).



20. Town Councillor's Reports

To receive reports of Town Councillors (if any).

PART II - PRIVATE

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

NIL.