



# FINANCE & GENERAL PURPOSES COMMITTEE

20 November 2023

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a Meeting of the Finance & General Purposes Committee at which your attendance is summoned, will be held at **The Manor House, Old Town Street, Dawlish, EX7 9AP on Thursday, 23rd November 2023 at 7.00 pm** to transact the business specified in the Agenda as set out.

Andrew McKenzie  
Town Clerk

Distribution: Councillors Wrigley (Chair), Littlewood (Vice-Chairman), Graham-Ellis, Heath, James, J. Petherick, L. Petherick, Weatherhead, Dawson (ex-Officio) and Goodman-Bradbury (ex-Officio)



**For information – to be taken as read:**

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



## **AGENDA**

### **PART I**

#### **(Open to the Public)**

1. **Apologies for Absence**

2. **Agreement of the Agenda between Parts I and II**

3. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Minutes** (Pages 5 - 8)

To approve and sign the minutes of the Finance & General Purposes Committee held on 19<sup>th</sup> October 2023.

6. **Cost of Living Crisis**

To consider what actions, if any, the Town Council can take in relation to the cost of living crisis, at this time.

7. **Community Grant Scheme 2023-2024** (Pages 9 - 10)

To review and note the Community Grant Budget 2023-2024 to date.

8. **Smaller Grant Application- Dawlish Choral Society** (Pages 11 - 22)

To consider a small grant application from Dawlish Choral Society for £200.00

9. **Larger Grant Application - Assist Teignbridge** (Pages 23 - 34)

To consider a large grant application from Assist teignbridge for £5000.00.

10. **Larger Grant Application - East Teignbridge Community Transport Association** (Pages 35 - 80)

To consider a large grant application from Dawlish Community Transport for £5000.00.



11. **Dawlish Lawn Tennis Club Grant Feedback Form** (Pages 81 - 82)

12. **Bank Reconciliations**

To note that the Bank Reconciliation Signatory has checked and agreed the reconciliations for the months June - October 2023.

13. **RBS Year End Close Down** (Pages 83 - 84)

To consider and decide whether to discontinue using the remote year end close down service provided by Rialtas.

14. **Invoices for Payment, Direct Debits and Income** (Pages 85 - 104)

To receive, consider and approve the reports for invoices paid, direct debits paid, and income received for October 2023.

**PART II (PRIVATE)**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to Meetings) Act 1960**

Nil.

15. **Exclusion of the Press & Public**

The Committee is recommended to approve the following resolution:

*“That in accordance with the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following items on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.”*

16. **Debtors Aged Account Balances** (Pages 105 - 106)

To review and note any outstanding debtors over a time period of two months or more. The Committee is recommended to agree to receive this report quarterly going forward.