



# TOWN COUNCIL

1 February 2024

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the Manor House, Old Town Street, Dawlish, EX7 9AP on **Wednesday, 7th February 2024** at **7.00 pm** to transact the business specified in the following Agenda as set out.

Andrew McKenzie  
Town Clerk

Distribution: The Mayor and Members of Dawlish Town Council as follows:

Councillors Dawson (Mayor), Goodman-Bradbury (Deputy Mayor), Foden, Graham-Ellis, Hardy, Heath, Heywood, A. James, M. James, Littlewood, Mayne, J. Petherick, L. Petherick, Pyne, Weatherhead, and Wrigley.



**For information – to be taken as read:**

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting will be recorded.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



## **AGENDA**

### **PART I**

#### **(Open to the Public)**

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Agreement of the Agenda between Parts I and II**

3. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Minutes** (Pages 7 - 18)

To approve, sign and adopt the minutes of the Town Council meeting held on 10 January, and 24 January 2024.

6. **Minutes of Committees for adoption**

To receive the Minutes of the following Committee(s) for adoption (if any) – *Members are requested to refer to the Town Council's website to view said Minutes:*

- Civic Amenities Committee – 15 November 2023
- Events Committee – 14 November 2023
- Finance & General Purposes Committee – 23 November 2023
- Manor House & Riverside Centre Committee – 21 December 2023
- Planning Committee – 7 December 2023

7. **Town Clerk's Report** (Pages 19 - 20)

To receive any updates from the Town Clerk (if any).

8. **Town Mayor's Announcements** (Pages 21 - 22)

To receive the Town Mayor's announcements (if any).



9. **Ditto's of Dawlish** (Verbal Report)

To receive and note an update about the Ditto Trail's plans for 2024, and approve location at the Manor House.

10. **Standing Orders - Addition** (Pages 23 - 26)

The Town Council is recommended to resolve to

- (a) adopt Section 29 of the Local Democracy, economic Development and Construction Act 2009 to permit it to grant the title of Honorary Freeman / Woman / Person of the Parish of Dawlish, and
- (b) to create an additional standing order, to read:

**"30. Grant of the Title of Freeman/Woman of the Parish of Dawlish**

*The Council has formally adopted Section 29 of the Local Democracy, Economic Development and Construction Act 2009 allowing it to grant the title of Honorary Freeman or Freewoman of the Parish of Dawlish.*

*A decision to bestow such an honour is required to be made at a meeting of the Council specifically called for that purpose. Additionally, at least two-thirds of those present and voting must vote in favour of the proposal to confer the honour.*

*The rights attached to the honorary position are not stipulated in legislation, therefore, this Council will invite its Honorary Freeman/Woman to all town and civic events and offer an open invitation to attend meetings of the Full Town Council and to speak (but not vote). A scroll and badge of honour will be presented to the Honorary Freeman/Woman.*

11. **Rural Skip Service - Update** (Pages 27 - 34)

To receive an update from the Finance & Administration Officer regards the first rural skip service, and to clarify and highlight acceptable waste streams on the next service dates.

12. **Town Crier: Job Description and Interview Panel** (Pages 35 - 36)

The Town Council is recommended to:

- (a) Approve the proposed job description for the role of Dawlish Town Crier; and



- (b) Approve the appointment of the Mayor or Deputy Mayor, Chair of the Events Committee, two external Town Criers, and one Officer to form the interview panel and delegate authority to the panel to appoint the successful candidate.

**13. Notice of Motion - Suicide Prevention / Self-Harm Internet Help Groups** (Pages 37 - 40)

To consider a notice of motion submitted by Cllr A. James, *“that Dawlish Town Council lobbies the Government via our elected MP, Anne Marie Morris, with the aim of preventing individuals, groups, or companies from advertising, selling, and encouraging suicide over the internet in the form of suicide kits, information, and individual assistance.”*

**14. Notice of Motion - Closure of Post Office Counters** (Pages 41 - 44)

To consider a notice of motion submitted by Councillor Foden, *“that regional managers at One Stop Stores Ltd reconsider the decision to closure the Post Officer counters at their shop in Dawlish, to continue to be a community store for Dawlish by providing all the Post Office services at Post Officer counters and continuing to employ Post Office trained staff. We also call for One Stop Stores Ltd to consider a public consultation with the people, businesses, and Town Council in Dawlish”.*

**15. Skate Park Working Group**

To appoint an interested Member to the Skate Park Working Group.

**16. Tourism Working Group**

To appoint up to four interested Councillors to join the Tourism Working Group.

**17. County Councillor's Report**

To receive a report from the County Councillor (if any).

**18. District Councillor's Reports**

To receive reports of District Councillors (if any).

**19. Town Councillor's Reports**

To receive reports of Town Councillors (if any).

**20. Exclusion of the Press and Public**

The Town Council is recommended to approve the following resolution:



*“That in accordance with the Public Bodies (Admission to Meetings) Act 1960 the Press and Public be excluded from the meeting for the duration of the following items on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”.*

## **PART II - PRIVATE**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

### **21. Freeman / Woman / Person of the Parish of Dawlish**

To receive and note a verbal update.