



Dawlish Town Council Smaller Grants Scheme

(For applications up to £250)

Smaller Grants

Criteria:

- Smaller Grant Applications will be considered for any purpose up to the amount of £250.

Exclusions to the Grant Scheme:

- Applications that have very few benefits that are for a small number of local residents.
- Grants for and to individuals.
- Applications which indicate a poor ratio of costs to outputs.
- Dawlish Town Council will not normally support applications for the payment of salaries.
- Dawlish Town Council will not normally consider more than one grant per organisation per year.
- Dawlish Town Council will not normally consider grants that principally benefit commercial organisations.
- Dawlish Town Council would not normally consider annual ongoing support.

Guidance Notes:

- (1) Your project must directly benefit people living in the Parish of Dawlish.
- (2) It is not essential to be a registered charity to apply.
- (3) The Council will normally give grants to groups with a bank account in the organisation's name. If that is not the case, the Council will hold any award made and reimburse expenditure on production of receipts within 12 months of the award date.

- (4) It is not essential under the smaller grants scheme to provide a constitution or set of accounts, but you must obtain the signature of one serving member of the Council as an endorsement of your application.
- (5) You must sign a declaration to confirm that you meet all legal requirements for your project. It is your responsibility to check.
- (6) Your project must directly benefit people living in the Parish of Dawlish.
- (7) It is not essential to be a registered charity to apply.
- (8) The Council will normally give grants to groups with a bank account in the organisation's name. If that is not the case, the Council will hold any award made and reimburse expenditure on production of receipts within 12 months of the award date.
- (9) It is not essential under the smaller grants scheme to provide a constitution or set of accounts, but you must obtain the signature of one serving member of the Council as an endorsement of your application.
- (10) You must sign a declaration to confirm that you meet all legal requirements for your project. It is your responsibility to check.
- (11) The Council spends taxpayers' money and must do so transparently. Your attention is drawn to the declaration you sign as part of the application, and how your information may be published in accordance with the requirements of GDPR.

THE APPLICATION FORM

Name of Group Applying	Gatehouse Primary Academy
Are you a registered charity? If so, please give your number	PTA – Gatehouse School Association 1039149
Please give estimated dates for Project start? 5 th January 2021 Project end? End of Lockdown	ASAP as this is to facilitate home learning for children during lockdown. It is not currently known how long restrictions will be in place or whether they will be brought in again in the future.
How much will the project cost? (Maximum £2000) How much is your grant request? (Maximum £250 and up to 100% of the total costs) How will you raise the rest? Will the project receive match funding – please provide details What other grants have been given or refused for the same project?	£1600 to buy 20 tablets £250.00 Fundraising is very difficult currently, given restrictions and the financial impact on local families and businesses from the pandemic so far. We have reached out to the community and a local organisation (Roots Community Enhancement) have collected preloved devices from the generous public for us, which has been a helpful start. We are in the process of setting up our JUST GIVING page to appeal locally.

Tell us about your group, what does it do?

We are a primary school with over 320 pupils, on Secmaton Lane in Dawlish. As a team, we provide a rounded educational experience for age 4-11 year old pupils, approximately 30% of which meet the criteria for receiving free school meals. We consider ourselves a community within a community and pride ourselves on linking with the town/parish to teach pride, compassion and a sense of belonging.

Does your project/organisation have a social media/website presence?

Facebook – Gatehouse Primary Academy

Instagram – gatehouseschoolex7

Twitter – @gatehousepri

How will you publicise the Dawlish Town Council grant?

(Please note it is mandatory to supply all press releases about the grant to Dawlish Town Council).

We will be informing all parents via digital letter and highlighting on all our social media platforms should our application be successful.

What will you spend the money on? How will it benefit the people of Dawlish?

Since lockdown was announced, the majority of pupils are having to learn from home. Unlike the previous lockdown, we now must teach new content to ensure that children are not just recapping and potentially falling behind the age expected knowledge level. We are achieving this by having several live lessons per day for each year group (in addition to face to face teaching in school), using ZOOM. This, and the use of apps and online resources means that families are not expected to print off resources at their cost, at a time when many are facing financial worry. This means each student having access to a device capable to running these programs. We are hoping to be able to secure more devices as many families do not have the money to buy such items, particularly

considering periods of furlough, unemployment or isolation. Some families with numerous children in different year groups have been having to use one smart phone between them which has caused further stress in an already challenging time for many. We feel, very much, that a family's financial position should not become the greatest factor as to whether they are able to keep up with the curriculum and engage in the school community during the pandemic. A huge part of our online learning provision is aimed at child/family wellbeing and resilience which we feel is imperative in the community recovering from this period in time.

(You can continue on an extra sheet if you wish to)

Sustainability Plan

We will continue to seek funding and support until the needs of all the identified children are met.

Safeguarding

Where appropriate please provide us with a copy of the project/organisation's safeguarding policy with reference to children and vulnerable adults.

<https://www.gatehouse.devon.sch.uk/safeguarding/>

Please view website

Name of Contact Person	Leila Naldrett
Address of Contact Person	Secmaton Lane Dawlish EX7 0LW
Telephone and Email Address for the Contact Person	admin@gatehouse.devon.sch.uk 01626 862605

Bank Account Details

Account Name The First Federation Trust

Sort code 30-80-37

Account Number 86551560

Bank Address

Lloyds Bank plc, High Street, Exeter

If you do not have a Bank Account for your group the Council will arrange to hold any grant awarded for you for up to 12 months and will reimburse against receipts.

Does your group meet all legal requirements for this project (e.g. Public Liability, Insurance, Protection of Children and Vulnerable Adults etc)

Answer YES or NO

Yes

It is YOUR responsibility to check

A Dawlish Town Councillor must sign in the adjacent box to confirm that yours is a legitimate group and they are satisfied that the grant will be spent on the purposes described

Signed

ONLINE APPLICATION

Print Name MARTIN WRIGLEY

Date 22.01.2021

Declaration.

I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose.

Signed ONLINE APPLICATION

Leila Naldrett – Head of School

Date 22.1.21

Please include your constitution and most recent set of accounts if you have these, but it is not essential to receive a grant. If you need any help in completing this form, please telephone the Finance Officer on 01626 863388