



TERMS OF REFERENCE OF COMMITTEES OF THE COUNCIL **FINANCE & GENERAL PURPOSES COMMITTEE**

The Powers, Duties and functions of this Committee are as follows:

1 Constitution

The Constitution of this Committee shall be eight (8) Members of the Council. The Town Mayor and Deputy Town Mayor are ex officio voting Committee Members. The Chair, Vice-Chair, and membership of the Committee will be elected each year at the annual meeting of the Council. The Committee will meet every month except August.

2 Attendance at meetings

All members of the Council may attend all meetings of the Council and speak there with the permission of the Committee Chair but may not vote unless a member of the Committee.

3 Purpose

- Control of the finances of the Council, including recommending the annual budget; proposing a precept demand for the billing authority to be put before full Council.
- To consider grants to organisations for the encouragement and support of the work of those organisations concerned with cultural, charitable, sporting and leisure activities.
- To consider financial legislation and its consequences for this authority and disseminate such information to all Members of the authority and their staff.
- To recommend financial policy for the authority to all Members of the Council. To consider all aspects of the management of property and land which is owned by this authority; leased to the authority or over which this

Council has control (except such matters relating to the Civic Amenities Committee, or Manor House & Riverside Centre Committees as defined in their respective Terms of Reference).

- To consider matters deferred by full Council
- To consider virement requests from other committees of the Council.

4 Sub-Committees/Working Groups

The Finance and General Purposes Committee shall be able to form sub-committees and working groups to study any aspect of the Committee's sphere of activity.

5 Delegated Power

The Finance & General Purposes Committee is authorised to make binding decisions on behalf of Dawlish Town Council with regard to all aspects of paragraph 3, provided that in all cases the meeting is quorate.

6 Quorum of Committee

Three members of the Committee shall constitute a quorum of the Finance and General Purposes Committee. If the number of Councillors present (not including those debarred by reason of a declared interest) falls below the required quorum the meeting shall be adjourned, and business not transacted shall be transacted at the next meeting or on such other day as the Chair may fix. If the meeting is inquorate just for specific items, then just these items will be deferred to the next meeting.

7 Review

These terms of reference are to be reviewed annually.