



DAWLISH TOWN COUNCIL

TERMS OF REFERENCE OF COMMITTEES OF THE COUNCIL **PLANNING COMMITTEE**

The Powers, Duties and functions of this Committee are as follows:

1 Constitution

The Constitution of this Committee shall be eight (8) Members of the Council. The Town Mayor and Deputy Town Mayor are ex officio voting Committee Members. The Chair, Vice-Chair and membership of the Committee will be elected each year at the annual general meeting of the council. The Committee meets in advance of the Planning Authority meetings to comply with their deadline for response.

2 Attendance at meetings

All members of the authority may attend all meetings of the Council and speak there with the permission of the Committee Chairman but may not vote unless a member of the Committee

3 Purpose

- As a Statutory Consultee of the Planning Authority consider all applications passed to Dawlish Town Council from the Planning Authority and make recommendations upon the suitability of the application.
- On behalf of the Town Council make formal representation on Local Plans, Supplementary Planning Documents, Neighbourhood Plans and other planning policies and make decisions on all other issues appertaining to or arising from such plans.

- On behalf of the Town Council make recommendations regarding the planning structure in the parish of Dawlish and planning policy in general.
- To consider matters deferred by the full Council.

4 Sub Committee – Working Groups

The Planning Committee shall be able to constitute sub-committees and working groups to study any aspect of the Committee's sphere of activity.

5 Delegated Power

The Planning Committee is authorised to make binding decisions on behalf of Dawlish Town Council with regard to all aspects of paragraph 3 provided that in all cases the meeting is quorate.

6 Quorum of Committee

Three members of the Committee shall constitute a quorum of the Planning Committee. If the number of voting Councillors present falls below the required quorum the meeting shall be adjourned and business not transacted shall be transacted at the next meeting or on such other day as the Committee Chair may fix. If the meeting is inquorate for specific items (such as when members are debarred by reason of a declared interest) then just these items will be deferred to the next meeting.

7 Review

These terms of reference are to be reviewed annually.