

DAWLISH TOWN COUNCIL

Minutes of a Meeting of the
Finance & General Purposes Committee
held at **The Manor House, Old Town Street, Dawlish, EX7 9AP** on
Thursday, 27th April 2023 at 7.00 pm

Present:

Councillors J. Petherick (Chairman), Wrigley (Deputy Chairman), Foden, Goodman-Bradbury and L. Petherick

Other Councillors present:

Councillor Heath.

Absent:

Cllr Lowther, Cllr Mawhood, Cllr Woods, Cllr Mayne and Cllr Dawson

Officers In attendance:

Andrew McKenzie, Town Clerk
Gemma Walker, Finance & Administration Officer
Angie Weatherhead, Events, Projects & Tourism Officer

113 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Dawson, Lowther, Mawhood, and Woods.

Resolved that the apologies be noted.

114 AGREEMENT OF THE AGENDA BETWEEN PARTS I AND II

There was no Part II.

115 DECLARATIONS OF INTEREST

There were no declarations of interest.

116 DISPENSATIONS

There were no dispensations.

117 MINUTES

Members considered the minutes of the Finance & General Purposes Committee held on 23rd March 2023.

Resolved that the minutes of the meeting held on 23rd March 2023 be approved and signed by the Chairman as a correct and accurate record.

118 COST OF LIVING CRISIS

The Events, Projects and Tourism Officer reported that she had recently had a meeting with the Helping Dawlish organisations. Dawlish larder reported that they were getting more requests for support, particularly those considered to be in fuel poverty. They had received a grant of £250 from Lidl for toiletries and were also looking at ways to raise funds themselves. She also advised that the Fareshare cost will be going up from £1000 to £1500 this year and that ROC (Dawlish) were looking at options to cover this increase. The Hub reported they had a new storage container which has beds, fridges, washing machines etc to help people who need it.

She further reported that she had received an increasing number of calls from homeless people looking for support. There is also a noticeable decline in the amount of donations being received and there is a general feeling from all organisations involved that it is becoming increasingly tough to handle demand for support.

Finally, she gave an update on the donations received and the expenditure for Helping Dawlish in the 2022-2023 financial year; £1638.04 had been donated and £3603.34 had been spent (£2000 from the budget and £1603.34 from the Helping Dawlish EMR), leaving £3732.96 in the Helping Dawlish EMR as of the 31st March 2023.

119 QUARTER 4 BUDGET MONITORING REPORT

Members considered the Quarter 4 Budget Monitoring Report.

Resolved that the Quarter 4 Budget Monitoring Report be noted.

Members considered the suggested movement of significant budget underspends to Earmarked Reserves. They were advised that the net value of the Administration budget was actually £4171.00 and not the £4521.00 indicated on the report. They were also advised that the Skatepark underspend was actually less than the £5000.00 budgeted to be Earmarked in the 2021-2022 budget and therefore they needed to agree to reduce the amount being transferred to the Skatepark EMR from £5000 to the £2555.00 underspend. There was an additional suggestion of spending the cost of the Riverside Council Tax from the suggested New Riverside EMR.

Resolved that all suggested movement of significant budget underspends to Earmarked reserves be approved.

120 MANOR HOUSE, RIVERSIDE CENTRE AND EVENTS PPL PRS MUSIC LICENCE

Members considered the PPL PRS report provided by the Events, Projects and Tourism Officer.

Resolved that the quote provided by PPL PRS Ltd be approved.

121 RESERVES POLICY REVIEW

Members considered the Reserves Policy. They were advised that on page 2, paragraph 2 and page 3, line 1 it should read March 2023 and not March 2022 and on page 5, paragraph 3, the word 'on' should be omitted from the first line.

Resolved to recommend to Full Council to approve at the next Full Council meeting.

122 TEMPORARY ADDITIONS TO THE BANK MANDATE

Members discussed and proposed an addition to the proposal to say:

To delegate temporary authority to the Town Clerk, and Finance & Administration Officer to release payments from the bank, if needed *and in consultation with the mayor*, until such time as all bank signatories have been appointed to the various bank mandates following the May elections.

Resolved to delegate temporary authority to the Town Clerk, and Finance & Administration Officer to release payments from the bank, if needed and in consultation with the mayor, until such time as all bank signatories have been appointed to the various bank mandates following the May elections.

123 TERMS OF REFERENCE

Resolved that the Finance and General Purposes Committee recommend the Terms of Reference to Full Council for re-adoption.

124 INVOICES FOR PAYMENT, DIRECT DEBITS AND INCOME

Members present received and considered the report of invoices paid, direct debits and income received since the last report to the Committee.

Resolved unanimously that the reports be approved. It was further **resolved** that a Sales Ledger Aged Account Balances report be provided monthly alongside the report of Invoices for payment, direct debits and income.

The meeting was closed by the Chairman at 8.08 pm

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Cllr John Petherick, Chairman